



Bid Number

Today's Date

**OPEIU COVERED BID SLIP LATERAL TRANSFER / VACANCY REQUEST**

**Instructions: Please indicate whether this is a transfer / vacancy request bid. Submit the form to your supervisor when completed for approval. Interoffice mail original bid slip to address noted below.**

Name of Employee: (Please Print and Sign)		Employee ID / Badge Number: <u>Required Field</u>			
Employee Current Classification Title:	Employee Current Dept.:	Employee Current Location:	Daytime Phone:		
I HEREBY REQUEST: <input type="checkbox"/> LATERAL TRANSFER <input type="checkbox"/> VACANCY					
<b><u>PLEASE INDICATE THE LOCATION FOR EACH LISTED CLASSIFICATION IN ORDER OF PREFERENCE:</u></b>					
Bid Opening / Classification Title:	METER CSA	PLAZA	YBOR	PLANT CITY	OTHER
1.					
2.					
3.					
4.					
5.					
6.					
<b><u>Supervisor: (Please Print Name &amp; Initial)</u></b>			<b><u>Supervisor Daytime Phone:</u></b>		
Applicants must list experience / job requirements to be considered.					

Send completed form via interoffice mail to:  
Tampa Electric  
Labor Relations, Plaza 4

**Fax: 228-1925 or Ext. 31925**

**Faxed bids will be processed, however, an original signed bid is required to honor bid requests.**

Applicant—please retain a copy of this bid for your records