TECO
TAMPA ELECTRIC

Bid Number

One bid slip per bid

Today's Date

IBEW COVERED BID SLIP LATERAL TRANSFER / VACANCY REQUEST

Instructions: Please indicate whether this is a transfer / vacancy request bid. ***Submit the form to your supervisor when completed for approval. Interoffice mail original bid slip to address noted below.***

Name of Employee: (Please Print and Sign)		Employee ID / Badge Number: Required Field	
Employee Current Classification Title:	Employee Current Dept.:	Employee Current Location:	Daytime Phone:

I HEREBY REQUEST: ☐ **LATERAL TRANSFER** ☐ **VACANCY**
***Submit requirements with bid**

PLEASE INDICATE THE LOCATION FOR EACH LISTED CLASSIFICATION IN ORDER OF PREFERENCE:

Bid Opening / Classification Title:	CSA or COC	ESA or ECC	WSA	Plant City	Dade City	Winter Haven	So. Hills	Big Bend	Bayside	Other
1.										
2.										
3.										
4.										
5.										
6.										

Supervisor: (Please Print Name & Initial) **Supervisor Daytime Phone:**

Applicants who are not currently IBEW Covered Employees (OPEIU, Non-Covered / Non-Exempt & Exempt Employees) must attach a resume with bid to be considered. ***All applicants must attach proof of meeting any job requirements listed on bid.**

Send completed form via interoffice mail to:
Tampa Electric
Labor Relations, Plaza 4

Fax: 228-1925 or Ext. 31925

Faxed bids will be processed, however, an original signed bid is required to honor bid requests.

Applicant—please retain a copy of this bid for your records

Revised 5/21/08